

JOB DESCRIPTION

JOB TITLE: Multi Skilled Shift Engineer – Electrical Bias

LOCATION: Museum of London, Sites in London Wall and Docklands

OUR VALUES AND BEHAVIOURS

Respect - This means respecting each other, great communication, valuing contributions, respecting differences and supporting one another.

Collaboration - This is all about teamwork and remembering that we are all working towards the same goal. It's also about how we work with our clients and their other suppliers. We are one team!

Integrity - This is about being honest, reliable and trustworthy and always delivering on promises.

Innovation - This is about striving to always improve, working smarter, coming up with new ideas and having the confidence to share them. At the same time it's about embracing change.

Excellence - This is all about striving to be the very best brand ambassador, exceeding expectations to build value and give us and our clients a real competitive advantage.

Trust - This is all about being consistent, organised and reliable. It's also about doing what you say you are going to do and not promising what you can't deliver.

OVERVIEW OF JOB DESCRIPTION

Main Duties & Responsibilities:

To provide facilities management services support to a specific site. Duties to include, but not restricted to, day to day operational interaction with the client, day to day support of Health & Safety in relation to the FM function. Liaison with other ABM site specific/mobile technical team members relevant to their site/sites, supervision of third party resource and supplier teams relevant to their site/sites, execution of PPM and Reactive maintenance relevant to their site/sites.

- Ensure compliance with the Company's rules when working on a Client's premises
- Implement, observe and comply with all good working practices and to ensure compliance with the appropriate Health & Safety and statutory regulations.
- Ensure that all statutory and legislative policies are complied with.
- Execution of Electrical and/or Mechanical Planned Preventative Maintenance tasks whilst on the site/sites in line with the contract scope and specification.
- Execution of General Planned Preventative Maintenance tasks on the site/sites with the contract scope and specification.
- Execution of Electrical and/or Mechanical reactive/Emergency Maintenance tasks and Minor Project works on the site/sites in line with the contract scope and specification.

- Execution of General Reactive/Emergency Maintenance Tasks and Minor Project works on the site/sites in line with the Contract scope and specification.
- To work with and supervise as required all 3rd party resources working on behalf of ABM on the site/sites.
- To support all procurement requirements on the site/sites as required to their areas of work
- Maintain all Company issued equipment in a clean, serviceable and presentable manner
- Ensure that all Company IT system requirements are completed accurately and legibly at all times and presented in a timely manner
- Ensure that all Company paperwork is completed accurately and legibly at all times and presented in a timely manner
- Participate in the site shift rota system if required.
- Participate in the Company's standby/out of hours emergency call-out rota if required
- Present themselves in a professional manner and maintain good relationships with clients and other staff members at all times.
- Support the Site Supervisor, Engineering Manager Contract Administrators and/or the Contract Manager in their roles by effective communication
- Ensure that all work areas are maintained in a clean and tidy state and dispose of all waste products in a suitable manner
- Actively promote M&S led or ABM led initiatives
- Other duties as may be reasonable required in the provision of the FM function on the site/sites.

Essential

Completed a recognised apprenticeship and hold a relevant electrical qualification.

Experience in a similar multi-skilled role.

Good communication skills.

Good mix of general maintenance / reactive skills

Ability to work as part of a team or on their own initiative

Ability to prioritise work loads

Ability to work at heights

Desirable

Hold a recognised Electrical qualification/s

Hold a recognised qualification in Testing and Inspection (Not Essential)

Portable Appliance Testing.(Not Essential)

IPAF Qualified / PASMA Qualified (Not Essential)

HEALTH & SAFETY RESPONSIBILITIES

- Follow Group and company policies and procedures at all times;
- Report any apparent deficiencies in systems of work or equipment provided that may result in failure of service delivery or risk to health and safety or the environment;
- Use all work equipment and personal PPE properly and in accordance with training received;
- Report any issues or training needs to your Line manager and /or via your divisional incident reporting system;

NOTE

This job description is intended to give the post holder an appreciation of the role envisaged for this position and the range of duties undertaken. Specific tasks and objectives will be agreed with the post holder throughout the period of employment. The job description may be varied from time to time by the Company to reflect changes in the post holder's role and/or the needs of the business.