

## JOB DESCRIPTION

**JOB TITLE:** Express Test Registered Nurse

**LOCATION:** Heathrow Airport – Terminal 4

**HOURS OF WORK:** The Service runs 7 days a week. Express Test Sites and Regional Health Centres daily opening hours vary dependent upon each site. It is a mandatory requirement that all Express Test Registered Nurses attend a pre-shift brief 30mins prior to the Site Opening times, but not the end of days Site debrief (40h per week)

**PAY RATE:** £30.00 - £35.00 per hour

**CONTRACT TYPE:** Agency

**Reporting to:** Daily reporting to Site / Service Operational Lead, Oversight and direct line management by Nursing Lead

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### OUR VALUES AND BEHAVIOURS

**Respect** - This means respecting each other, great communication, valuing contributions, respecting differences and supporting one another.

**Collaboration** - This is all about teamwork and remembering that we are all working towards the same goal. It's also about how we work with our clients and their other suppliers. We are one team!

**Integrity** - This is about being honest, reliable and trustworthy and always delivering on promises.

**Innovation** - This is about striving to always improve, working smarter, coming up with new ideas and having the confidence to share them. At the same time it's about embracing change.

**Excellence** - This is all about striving to be the very best brand ambassador, exceeding expectations to build value and give us and our clients a real competitive advantage.

**Trust** - This is all about being consistent, organised and reliable. It's also about doing what you say you are going to do and not promising what you can't deliver.

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### OVERVIEW OF JOB DESCRIPTION

Cignpost Diagnostics Ltd. offers mobile and fixed laboratory molecular diagnosis of COVID-19 through real-time RT-PCR assays, in addition to point of care COVID-19 testing using lateral flow devices. As part of this service Cignpost Diagnostics Ltd. provides Registered Nurses and Swabbing Practitioners, overseen by registered nurses, to undertake the collection and analysis of test swabs direct to consumers at Express Test regional health centres throughout the UK.

To ensure excellent clinical quality and customer experience, Cignpost Diagnostics provides a registered nurse at each Express Test Site and Regional Health Centre undertake clinical supervision, and oversight of sample collection practices with auditing.

## **Main Duties & Responsibilities:**

Each Express Test Nurse is responsible for ensuring the delivery of safe, high quality sample collection to ensure staff and customers are protected against risks through the provision of appropriate standards consistent with good clinical practice.

The Express Test Nurse is proactively involved in swabbing with an 80/20% split subject to the individual site requirements on a day-to-day basis. The swabbing split of 80/20% reflects the general requirements of our sites as a whole and relates to the amount of time swabbing each day, not the percentage of customers swabbed. If the site is running smoothly the majority of the site nurse's day will be conducting swabbing, with a smaller percentage assigned to supervision and continuous improvement.

Where there are lots of new starters, or concerns around non-conformances etc., the Site Manager will ask the nurse to focus on these aspects, in which case the percentage split will be altered on a day-to-day basis to reflect this.

The Express Test Nurse is responsible for overseeing performance of all Swabbing Practitioners, ensuring adherence to standard operating procedures, including safe sample collection techniques and infection control measures. They will act as an escalation point for any customers with complex needs or where additional support to undertake sample collection is required.

Where point of care (lateral flow) tests are undertaken, the Express Test Nurse will be responsible for ensuring only trained Practitioners are assigned to interpret and record results and will be accountable for auditing results and undertaking quality control in accordance with UKAS requirements.

## **KEY RESPONSIBILITIES**

- Proactively undertake the sample collection and analysis of test swabs direct to consumers with an 80/20% split subject to the individual site requirements on a day-to-day basis.
- Undertake sample collection where escalation to a nurse is required, such as for children or adults with complex needs.
- Oversee clinical performance of all Swabbing Practitioners and POCT (Point of Care Testing) guides ensuring that systems, policies, procedures, professional guidance, standards and training strategies are implemented at all times. de oversight of Swabbing Practitioners and
- Work in accordance with set framework for supervision, support and advice to ensure delivery of safe, clinically effective, and person-centred practice.
- Follow all policies and procedures in own practice and operate within level of competence and training.
- Lead and support Swabbing Practitioners and POCT Guides to maintain safe and clinically effective practice and excellent customer experience.
- Ensure clean and safe working environment, maintaining excellent principles of infection control precautions.
- Identify areas where standards are not met and take action to develop systems and process to improve outcomes.
- Collate data from feedback, observational studies (auditing), and trend analysis to make recommendations for areas of improvement and ensure corrective action plans are implemented.

- Escalate clinical performance issues, variance in practice and non-conformities to Site / Service Operation Managers / Nursing Lead
- Clinical oversight of all point of care testing, including auditing of results.
- Establish personal rapport with cohort of customers on each working day to understand service requirements and feedback.
- Provide clinical information to customers and swabbing team by answering questions and requests.
- Identify training needs of Swabbing Practitioners and, in conjunction with the Training Team, deliver the implementation of Clinical training that meets the company's quality and assurance framework.
- Following training, act as a Nurse Cascade Trainer to provide practical and theory based training and assessment of competency on PCR sample collection, LAMP sample collection and Lateral Flow testing to other Swabbing Practitioners, delivering feedback / supplementary training as required.
- Maintain a cooperative relationship among Express Test teams by building rapport and participating in team problem-solving methods.
- Encourage a compassionate environment and organisational culture that promotes best evidence-based practice.

#### **Person Specification:**

- Qualified Registered Nurse or Midwife
- Current NMC Registration
- Proficient at adhering to clinical guidelines and operating procedures
- Experience of clinical supervision including non-clinical colleagues.
- Knowledge and credible across wide range of infection control and safeguarding measures and management.
- Previous experience in identifying and assessing clinical risks and leading quality improvement.
- Experience in people development.
- Able to inspire and motivate to deliver common aims and targets with strong team working skills.
- Significant influencing and negotiation skills. Ability to engage, build and sustain relationships.
- Impeccable interpersonal and communication skills with an empathetic nature.
- Excellent organisational and time management skills.
- Proactive approach to workload and prioritising of tasks.
- Comfortable working at pace and with a degree of ambiguity and change.
- Ability to physically stand for several hours and to perform the tests.
- Willingness to work outside or in portacabin settings and to wear Personal Protective Equipment (PPE).
- Experience of COVID-19 testing desirable but not essential.

All employees must be prepared to undertake regular Covid testing and to have an Enhanced DBS check undertaken.

#### **HEALTH & SAFETY RESPONSIBILITIES**

- Follow Group and company policies and procedures at all times;
- Report any apparent deficiencies in systems of work or equipment provided that may result in failure of service delivery or risk to health and safety or the environment;

- Use all work equipment and personal PPE properly and in accordance with training received;
- Report any issues or training needs to your Line manager and /or via your divisional incident reporting system;

#### **NOTE**

This job description is intended to give the post holder an appreciation of the role envisaged for this position and the range of duties undertaken. Specific tasks and objectives will be agreed with the post holder throughout the period of employment. The job description may be varied from time to time by the Company to reflect changes in the post holder's role and/or the needs of the business.

***Please note that ABM are an equal opportunities employer, we do not discriminate and welcome all responses.***