

JOB DESCRIPTION

JOB TITLE: Multi Skilled Electrical Engineer – Site based

LOCATION: London

REPORTING TO: Contract Manager

OUR VALUES AND BEHAVIOURS

Respect - This means respecting each other, great communication, valuing contributions, respecting differences and supporting one another.

Collaboration - This is all about teamwork and remembering that we are all working towards the same goal. It's also about how we work with our clients and their other suppliers. We are one team!

Integrity - This is about being honest, reliable and trustworthy and always delivering on promises.

Innovation - This is about striving to always improve, working smarter, coming up with new ideas and having the confidence to share them. At the same time it's about embracing change.

Excellence - This is all about striving to be the very best brand ambassador, exceeding expectations to build value and give us and our clients a real competitive advantage.

Trust - This is all about being consistent, organised and reliable. It's also about doing what you say you are going to do and not promising what you can't deliver.

OVERVIEW OF JOB DESCRIPTION

Main Duties & Responsibilities:

- To carry out planned and reactive maintenance, as instructed by the Site supervisor & Contract Manager. Including, but not limited to full electrical & mechanical PPM and reactive works, minor building repairs, plumbing works including drainage and other general duties in support of the client's requirements.
- To close/update completed Reactive & PPM tasks on the site PDA computerised maintenance system
- Ensure standards of workmanship are maintained in order to maximise the operation, effectiveness and reliability of the building and associated systems
- To assist specialist subcontractors' requirements both for PPM and reactive works
- To ensure all site procedures are adhered to in all aspects
- Ensure both site and ABM, Health & Safety procedures are followed at all times
- Maintain accurate site records/documentation in association with all site works updating Elog Books and Riskwise.
- To inspect the condition of services and proactively deal with call-outs/repairs as required, and requested by management
- Carry out tasks within typical building environments and at high level, working from platforms and ladders. All access and PPE will be provided
- Keep and maintain all ABM issued tools in a safe and serviceable manner
- To proactively work towards the continued success and support of the contract with a positive approach

- Comply with ABM Health, Safety and Environmental procedures.
- Complete any other associated tasks requested by management
- This job description sets out the main duties of the post at the date when it was completed. Such duties may vary from time to time without changing the general character of the post or the level of responsibility entailed.

Person Specification:

A relevant trade in one or more of the following areas: Combustion / Electrical / HVAC / Mechanical / Building Services / Plumbing / Mechanical. City & Guilds certificates desirable.
Electrical / Multi Service desirable

EXPERIENCE ESSENTIAL:

Worked or currently working in a similar Retail/Commercial maintenance environment and familiar with the following equipment:

- Air Handling Units
- Emergency lighting
- L8 requirements
- Fire Alarm Testing
- Plumbing
- Record keeping

ESSENTIAL QUALIFICATIONS:

- City & Guilds 236/0 & 2330 Electrical Installation/Maintenance or equivalent
- 17th Edition IEE
- L8 Awareness

DESIRABLE QUALIFICATIONS:

- City & Guilds 2391 (Inspection and Testing)
- IPAF
- PASMA

DESIRABLE EXPERIENCE:

- Any additional trade qualifications (plumbing, Mechanical)

HEALTH & SAFETY RESPONSIBILITIES

- Follow Group and company policies and procedures at all times;
- Report any apparent deficiencies in systems of work or equipment provided that may result in failure of service delivery or risk to health and safety or the environment;
- Use all work equipment and personal PPE properly and in accordance with training received;
- Report any issues or training needs to your Line manager and /or via your divisional incident reporting system;

NOTE

This job description is intended to give the post holder an appreciation of the role envisaged for this position and the range of duties undertaken. Specific tasks and objectives will be agreed with the post holder throughout the period of employment. The job description may be varied from time to time by the Company to reflect changes in the post holder's role and/or the needs of the business.