

## JOB DESCRIPTION

**JOB TITLE:** Day Shift Cleaning Operator

**LOCATION:** Glasgow Airport

**REPORTING TO:** Senior Supervisor

**SHIFT:** 4 days on, 4 days off (40 hours per week, 07:00 – 18:00)

**PAY RATE:** £9.09 per hour

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### OUR VALUES AND BEHAVIOURS

**Respect** - This means respecting each other, great communication, valuing contributions, respecting differences and supporting one another.

**Collaboration** - This is all about teamwork and remembering that we are all working towards the same goal. It's also about how we work with our clients and their other suppliers. We are one team!

**Integrity** - This is about being honest, reliable and trustworthy and always delivering on promises.

**Innovation** - This is about striving to always improve, working smarter, coming up with new ideas and having the confidence to share them. At the same time it's about embracing change.

**Excellence** - This is all about striving to be the very best brand ambassador, exceeding expectations to build value and give us and our clients a real competitive advantage.

**Trust** - This is all about being consistent, organised and reliable. It's also about doing what you say you are going to do and not promising what you can't deliver.

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### OVERVIEW OF JOB DESCRIPTION

The main purposes of the Cleaning Operative role are to work efficiently, as directed by relevant supervisors, as part of a team in order to: clean and restock the Terminal buildings to the high standards required by our customers and at all times display the core values of our client.

All applicants must be able to provide us with a 5-year checkable referencing history.

#### **Main Duties & Responsibilities:**

- To ensure that a high level of cleanliness is maintained on a daily basis within the terminal building by completing a range of cleaning activities including mopping, sweeping, dusting, vacuuming, emptying bins and the upkeep of washrooms, toilets, offices and external areas as directed by Senior Supervisor.

- Ability to complete assigned tasks in a timely manner while complying with the company's expectations, rules and procedures
- Assuring the proper handling of hazardous materials, correct use of uniform, correct use of PPE and safety behaviour actions landside and airside
- Ability to maintain professionalism in appearance and manners towards co-workers, clients and any other person within the airport and work location.
- Carry out other duties as assigned

#### **Person Specification:**

- Good attention to detail with the ability to work independently and use own initiative. Reliable and responsible with a flexible approach to work. Good communication skills and committed to quality.
- Being able to quickly adapt to a very busy operational environment
- Able to work without constant supervision and follow the management instructions • Reliable and flexible
- Full training will be provided

#### **Essential**

- Provide us with 5-year checkable referencing history.
- Due to CAA regulations, all applicants must be over 18 years of age.

#### **Desirable**

- Full clean driving licence would be an advantage as would enhanced cleaning experience. Previous cleaning experience would be preferred as would experience in using buffer/ scrubber drier.

#### **HEALTH & SAFETY RESPONSIBILITIES**

- Follow Group and company policies and procedures at all times;
- Report any apparent deficiencies in systems of work or equipment provided that may result in failure of service delivery or risk to health and safety or the environment;
- Use all work equipment and personal PPE properly and in accordance with training received;
- Report any issues or training needs to your Line manager and /or via your divisional incident reporting system;

#### **NOTE**

This job description is intended to give the post holder an appreciation of the role envisaged for this position and the range of duties undertaken. Specific tasks and objectives will be agreed with the post holder throughout the period of employment. The job description may be varied from time to time by the Company to reflect changes in the post holder's role and/or the needs of the business.

***Please note that ABM are an equal opportunities employer, we do not discriminate and welcome all responses***